

Manager, Production Control

Aug. 16, 2010 - Sep. 16, 2010

Location:	Orem, UT
Salary Range:	\$55,000 - \$75,000
Exempt/Non-Exempt:	Exempt
Benefits:	Medical, Dental, Life, Disability Insurance, Matching 401(k), Profit Sharing, Paid Time Off, Etc.
Employment Type:	Full Time
Department:	Supply Chain
Description:	Manage all aspects of purchasing, production planning and scheduling, inventory, shipping and receiving. Design and execute strategies and plans to meet Moxtek's short-term and long-term supply chain management/production control requirements.
Duties:	<ol style="list-style-type: none">1. Implement a fully functional supply chain management/production control infrastructure2. Maintenance and accuracy of data in MRP/ERP system (input and issuance from inventory, labor reporting, startup of RFQ and quoting modules, etc.)3. Inventory control4. Forecasting5. Production planning/scheduling6. Purchasing7. Distribution and logistics8. Shipping and Receiving9. Implement Lean Manufacturing concepts and techniques
Qualifications:	<p>EXPERIENCE/EDUCATION: Four year degree preferred with minimum 5-7 years production control/supply chain management experience. Experience with purchasing, expediting, MRP/ ERP systems, quality/continuous improvement initiatives, manufacturing safety practices and MS Office applications.</p> <p>QUALIFICATIONS/OTHER REQUIREMENTS: Solid analytical skills, excellent communication skills (oral and written), ability to work well with others, self-motivated, the ability to multi-task in a fast-paced environment, ability to solve practical problems and deal with a variety of changing situations.</p>

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